

September 21, 2012

The Rhode Island is seeking bids for: **SNOW PLOWING AND SANDING**. Please forward sealed bids to:

**Rhode Island Lottery  
1425 Pontiac Avenue  
Cranston, RI 02920  
Attention: Gerald S. Aubin, Director  
Bid No. 12-16A  
P.O. # 7233**

**One vendor will be selected based on total overall price**

Complete area for a 1" to 3" storm	\$ _____
Complete area for a 3.1" to 6" storm	\$ _____
Complete area for a 6.1" to 9" storm	\$ _____
Complete area for a storm over 9"	\$ _____
Additional charge for return service	\$ _____
Sanding complete area <b>per request</b>	\$ _____
Itemize additional equipment and rental rates:	
_____	\$ _____
_____	\$ _____
_____	\$ _____

All measurements of snow to be determined by T.F. Green Airport

**IMPORTANT:**

We need 24/7 service to the building

Plowing of the main parking lot must be before 7:00 AM

Gated parking lot must be plowed between 9:00 AM and 2:00 PM

If plowed more than once a day, same storm, is there a reduced rate?

No \_\_\_\_\_ Yes \_\_\_\_\_ Amount \$ \_\_\_\_\_

**QUESTIONS:** Contact Sandi Conroy or Daniel Sarro at 463-6500

**Mandatory site visit – to make an appointment please contact Sandi**

**BIDS DUE: October 5, 2012**

**NOTE:** BIDS WILL NOT BE ACCEPTED UNLESS RETURN LABEL IS USED ON ENVELOPE  
**DO NOT FAX**

**INTERNET VENDORS:** VENDORS WHO USE THE INTERNET TO DOWNLOAD INFORMATION MUST INCLUDE THE BID NUMBER ON THE ENVELOPE, SUBMITTED IN HARD COPY, BY BID DEADLINE  
**DO NOT FAX**

Please **include** three (3) references with names, addresses, and telephone numbers.  
Insurance Certificate **MUST ACCOMPANY** Bid Proposal.

## CHECKLIST

- \_\_\_\_\_ Please include pricing for a RUSH delivery
- \_\_\_\_\_ Bid Price to include shipping & handling costs, set-up fees, die cuts, imprint fees, and any/all charges
- \_\_\_\_\_ Estimated delivery time is required with bid proposal
- \_\_\_\_\_ Delivery REQUIRED \_\_\_\_ days after final approval
- \_\_\_\_\_ Please provide a Sample of material WITH your sealed Bid proposal
- \_\_\_\_\_ Upon Bid Award, sample REQUIRED
- \_\_\_\_\_ Pre-production section of each artwork as Proof to be approved by the Rhode Island Lottery
- \_\_\_\_\_ Epson proof of artwork REQUIRED
- \_\_\_\_\_ Please specify, if the RI Lottery chooses to accept bid, percentage of overage/ underage
- \_\_\_\_\_ Bulk packaged – boxes to indicate packaged quantity
- \_\_\_\_\_ The Rhode Island Lottery will exercise the right to receive the stock on an as needed basis
- \_\_\_\_\_ Insurance Certificate must be submitted with Bid proposal.
- \_\_\_X\_\_\_ **Please include three (3) references with names, addresses and telephone numbers.**
- \_\_\_X\_\_\_ **Include confirmation that vendor has registered as a State vendor at [www.purchasing.ri.gov](http://www.purchasing.ri.gov)**
- \_\_\_X\_\_\_ **Successful out-of-state vendor MUST file a Certificate of Authority at [www.sos.ri.gov](http://www.sos.ri.gov) and provide confirmation**

### **IMPORTANT**

It is the policy of the Rhode Island Lottery to accept the quantity ordered only. The vendor is responsible for overage.

The Rhode Island Lottery reserves the right not to award a Bid based solely on cost, but may award a Bid based on a combination of quality of product, services, and experience of the vendor.

All proposals are submitted at the vendor's sole risk and expense. The Rhode Island Lottery shall not be responsible for any costs or expenses incurred by a vendor in submitting a response.

All vendors must include, with their bid, confirmation that they have registered as a State vendor on the State Purchasing website – [www.purchasing.ri.gov](http://www.purchasing.ri.gov)

The Rhode Island Lottery reserves the right, without liability, to reject any and all proposals at any point prior to the award of a Bid contract.

Before the Lottery makes an award to the apparent successful bidder, that bidder may be required to submit a pre-production sample within \_\_\_\_\_ of the request. Failure to timely submit a required pre-production sample that is satisfactory to the Lottery could result in bidder not receiving the award.

Prior to the final award of a bid a successful out-of-state vendor (s) will be required to file an Application for Certificate of Authority as a Business Corporation/Foreign Business Corporation at the RI Secretary of State's website – [www.sos.ri.gov](http://www.sos.ri.gov) and must remain a member in good standing. This will require an initial filing fee as well as yearly filing.

Upon award of bid the successful vendor must complete a W-9 form which will be supplied by the Rhode Island Lottery.